**EXHIBIT A: STATEMENT OF WORK**

1. **GENERAL REQUIREMENTS**
	1. Refresh paint throughout the Historic Courthouse (hereinafter referred to as “Courthouse”). The Courthouse is located at 351 North Arrowhead Avenue in San Bernardino, California. There is approximately 190,000 square feet of wall area to be refreshed in this project
	2. Areas to be painted include all courtrooms, all judge’s chambers, all stairwells, all public and private corridors/hallways, all restrooms, all support offices, all clerk areas, and all break rooms. All ceilings are suspended T-bar ceilings, and will not require painting.
	3. Paint specifications: Dunn Edwards, Suprema. Color: DEW-358 Milk Glass. Sheen: Eggshell (or approved equivalent).
	4. All work will be conducted after hours (6:00 pm on) and/or on weekends. Project schedule by area to be provided by Contractor and approved in advance by the Court’s Project Manager. The Court reserves the right to adjust the schedule, and/or working hours to accommodate needs of the Court.
	5. All work must meet or exceed all applicable building, seismic, electrical and fire codes.
	6. All work must be of superior craftsmanship quality or better.
	7. All work must not impede Court business, create a nuisance, or endanger Court employees or the public.
2. **PUBLIC WORKS REQUIREMENTS**
	1. This is a Public Works project subject to compliance monitoring and enforcement by the California Department of Industrial Relations (“DIR”). Contractor and any allowed Subcontractor must be registered with the DIR as a Public Works contractor pursuant to Labor Code 1725.5.
	2. Contractor will ensure that it and any allowed Subcontractor has all the necessary licenses and permits required by federal, state, county and municipal laws, rules and regulations. Contractor and any allowed Subcontractor will maintain these licenses and permits in effect for the duration of this contract. Contractor will notify the Court immediately upon loss or suspension of any such licenses and permits. Failure to maintain all required licenses or permits may result in immediate termination of any contract due to Contractor’s default.
	3. A specialty Contractor’s License C33 is required, a “B” license is not sufficient in accordance with Business & Profession Code Division 3, Chapter 9. Contractors, Article 4. Classifications sections 7057 (a), (b) & (c).
	4. Contractor and any allowed Subcontractor will strictly adhere to the applicable provisions of the California Labor Code and any federal, state and local laws, ordinances, rules and regulations applicable to providing these services.
	5. Contractor and any allowed Subcontractor shall pay current prevailing wage rates. Copies of prevailing wage rates are available at the Court’s principle office, which shall be made available to any interested party upon request. Prevailing wage rates can also be located at the Department of Industrial Relations website: <http://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>.
	6. Special provisions apply and are posted at: <http://www2.courtinfo.ca.gov/Prevailing-Wage-Attachment.pdf>.
3. **CONTRACTOR RESPONSIBILITIES**
	1. Contractor will provide all necessary tools, materials, and storage facilities to ensure professional installation according to manufacturer’s recommendations.
	2. Contractor will provide Material Safety Data Sheets (MSDS) to the Court’s Project Manager for all products used by Contractor.
	3. Contractor will move all furnishings away from walls as necessary to adequately prep and paint. Contractor will return all furnishings to their original location when painting is complete and dry.
	4. Contractor will ensure that all surfaces, furnishings and equipment will be properly protected from dust and paint.
	5. Contractor will properly prep all previously painted surfaces appropriately as needed prior to re-painting. Stains must not show through, and all damage (holes, cracks etc.) must be properly repaired prior to painting.
	6. Contractor will properly prep all paint grade doors, frames and casings, and paint on both sides.
	7. Contractor will apply a minimum of two (2) finish coats or more as necessary to ensure a uniform finish. All paint and/or primer will be installed per the manufacturer specifications.
	8. Contractor will take reasonable care while working in the building. Contractor must note existing conditions of walls, floors and furniture and present report to Court’s Project Manager prior to beginning work.
	9. Contractor will ensure all work areas will be clean and free of any debris, waste or trash at the end of each work day.
	10. Responsibility for Damage:
		1. Contractor will repair and restore to its original condition any Court property damaged by the Contractor or any allowed Subcontractor at no cost to the Court.
		2. Contractor will be responsible for damage or loss caused by Contractor or any allowed Subcontractor to personal property of Court employees.
		3. Contractor will ensure all cleaning methods, materials, supplies and equipment are not be harmful to the surfaces on which they are used.
	11. Supervision:
		1. Contractor shall provide supervision. Supervision shall consist of, but not be limited to the following:
			1. Supervisors shall plan, schedule and assign tasks to all Contractor’s employees assigned to the work.
			2. Supervisors shall make inspections to review work in progress and inspect to ensure timely completion.
			3. Supervisors shall ensure that the Court’s requirements pertaining to the security of Courthouse are met and that Contractor’s employees comply with safety regulations.
			4. Supervisors shall maintain a daily log of employees’ onsite, and areas worked.
			5. Supervisors shall respond to questions, complaints and requests from Court designated contacts and/or the Director of Court Facilities.
			6. Children are **not** allowed on Courthouse grounds or inside the Courthouse during the performance of the work.
4. **COURT RESPONSIBILITIES**
	1. The Court will provide access to the Courthouse and all appropriate rooms in order for Contractor to fulfill its obligations.
	2. The Court shall supply Contractor overhead ceiling lighting, electrical power and water.
	3. The Court shall designate a location outside the Courthouse (parking lot) for Contractor’s storage container for supplies and equipment. The Court shall not be responsible for the Contractor’s supplies, materials or personal belongings that may be damaged, lost or stolen.
	4. The Court will provide onsite representation, as necessary in the form of a regular Court employee. All questions or approvals needed by the Contractor will be run through the Court’s Project Manager during normal business hours, unless other arrangements are made.

*End of Exhibit A*